



# SUPPLIERS PARTNERSHIP FOR THE ENVIRONMENT

## SP Streamlined Carbon Emissions Questionnaire Template

April 2025

### **Survey Purpose**

As companies in the automotive industry proactively work toward long-term goals of achieving carbon neutrality, it is often expected that suppliers take an active role in striving to reduce emissions from their businesses as far as possible.

This document is intended to provide a streamlined survey template for voluntary use by companies in the automotive industry seeking to 1) request primary emissions data from their own suppliers, 2) evaluate their suppliers' carbon reduction progress against company-specific targets, and/or 3) identify suppliers' carbon reduction and reporting maturity to assess the need for further training and support.

Note: the use of this questionnaire format is voluntary by OEM/Tier 1 and individual question selection is voluntary and data is not shared. This streamlined questionnaire format is intended to support smaller and/or earlier stage suppliers that are not currently reporting energy / carbon data to efficiently and effectively respond to industry reporting requests.

### **Survey Flow**

The following categories of information are requested in this survey

#### **1) Emissions Data**

- a) Allocation data
- b) Scope 1
- c) Scope 2
- d) Scope 3

#### **2) Near Term 2030 Targets**

- a) Scope 1 & Scope 2
- b) Scope 3

#### **3) Carbon Neutral Targets**

- a) All scopes
- b) Scope 1 & Scope 2

### **Definitions**

For the purposes of this survey, "Carbon Neutrality" means that any carbon dioxide (CO<sub>2</sub>) emissions into the atmosphere associated with a supplier entity, product or activity are balanced with the same amount of renewable energy credits (RECs) and/or carbon dioxide removals from the atmosphere over a specified period. It is expected that companies aspiring to achieve carbon neutrality strive to reduce absolute carbon dioxide emissions from their business as far as possible consistent with the ambition of the Paris Agreement and then offset any remaining unavoidable emissions with actions that remove carbon dioxide from the atmosphere. Ideally, offsets represent less than 10% of baseline emissions.

For the purposes of this survey, "OEM" is understood to refer to the individual customer that is requesting data from their supplier.

**Supplier manufacturing site level ID:**

*(Manufacturing DUNS #, Supplier Code, or alternative option preset by the OEM)*

**Emissions Data for 2024**

**Do you have Greenhouse Gas (GHG) data for year 2024?**

- ☐ Yes – Proceed to next question
- ☐ No – Section is skipped

**How would you like to submit your allocated emissions?**

*(Allocated emissions = Total emissions x OEMs revenue % for this site)*

- a) Provide TOTAL emissions and OEM revenue share for the site OR**
- b) Provide OEM allocated emissions (You will calculate the allocated emissions)**

**OPTION A: Provide TOTAL emissions and OEM revenue share for the site**

**Please provide OEM's revenue share percentage for this site (0-100)**  
% answer

**Please provide your TOTAL scope 1 emissions for this site (in metric tons CO2e) for the above year**

**Please provide your TOTAL location-based Scope 2 GHG emissions for this site (in metric tons CO2e) for the above year**

**Please provide your TOTAL market-based Scope 2 GHG emissions for this site (in metric tons CO2e) for the above year**

**OPTION B: Provide OEM allocated emissions (You will calculate the allocated emissions)**

**Please provide your OEM allocated scope 1 emissions for this site (in metric tons CO2e) for the above year**

**Please provide your OEM allocated location-based Scope 2 GHG emissions for this site (in metric tons CO2e) for the above year**

**Please provide your OEM allocated market-based Scope 2 GHG emissions for this site (in metric tons CO2e) for the above year**

**Have the Scope 1 / Scope 2 GHG emissions for this site been verified through a third party?**

- ☐ Yes
- ☐ No

**Does this site collect or estimate Scope 3 GHG emissions data?**

- ☐ Yes – We will ask for Scope 3 emissions
- ☐ No – We will not, skip to next section

**If it's been calculated, please provide your ALLOCATED Scope 3 GHG emissions for this site (in metric tons CO2e) for the above year. Please provide this data by Scope 3 category.**

<b>Category</b>	<b>Input Tons CO2e</b>
Category 1 – upstream: Purchased Goods & Service	
Category 2 – upstream: Capital Goods	
Category 3 – upstream: Fuel- and energy-related activities	
Category 4 – upstream: Transportation & Distribution	
Category 5 – upstream: Waste Generated in Operations	
Category 6 – upstream: Business Travel	
Category 7 – upstream: Employee Commuting	
Category 8 – upstream: Leased Assets	
Category 9 – downstream Transportation & Distribution	
Category 10 – downstream: Processing of Sold Products	
Category 13 – downstream: Leased Assets	
Category 14 – downstream: Franchises	
Category 15 – downstream: Investments	

Exclude CAT 11 & 12 as OEM info

**Have the Scope 3 GHG emissions at this site been verified through a third party?**

- ☐ Yes  
☐ No

### **2030 (Near Term) Emission Reduction Targets**

**Does this site have an absolute Scope 1 & 2 GHG emissions reduction target for 2030?**

- ☐ Yes – We ask for targets (Scope 1&2)  
☐ No – Section is skipped

**Baseline year (YYYY) for absolute Scope 1 & 2 GHG emissions reduction 2030 target**

Enter year

**What is this facility's absolute scope 1 & 2 emissions reduction target for 2030?**

% answer

**Does this site have an absolute Scope 3 emissions reduction target for 2030?**

- ☐ Yes – We ask for targets (Scope 3)  
☐ No – Section is skipped

**Baseline year (YYYY) for absolute Scope 3 emissions reduction 2030 target**

Enter year

**What is this facility's absolute scope 3 emissions reduction target for 2030?**

Enter year

## **Carbon Neutral Targets**

**Do you have a target date to be carbon neutral for scope 1, 2 and 3 carbon emissions?**

- ☐ Yes – Continue to input target
- ☐ No

**Do you have a Science Based Scope 1, 2 and 3 GHG reduction goal to achieve carbon neutrality by 2050?**

- ☐ Yes
- ☐ No

**By what year does this site target to be carbon neutral for scope 1, 2 and 3 carbon emissions?**

Enter Year

**Has your carbon neutrality target date for scope 1 & 2 and scope 3 greenhouse gas emissions been externally validated?**

- ☐ Yes, target(s) has been approved by the Science Based Targets initiative
- ☐ We expect target(s) to be approved by the Science Based Targets initiative within 2 years
- ☐ Target(s) has been validated by a third party, not the Science Based Targets initiative
- ☐ We believe our target(s) is science-based but have no plans to seek formal approval or validation
- ☐ We have a target but do not plan to seek formal approval or validation
- ☐ None of the above or not relevant

**By what year does this site target to be carbon neutral for scope 1 and 2 carbon emissions?**

Enter Year

**Has your carbon neutrality target date for scope 1 & 2 greenhouse gas emissions been externally validated?**

- ☐ Yes, target(s) has been approved by the Science Based Targets initiative
- ☐ We expect target(s) to be approved by the Science Based Targets initiative within 2 years
- ☐ Target(s) has been validated by a third party, not the Science Based Targets initiative
- ☐ We believe our target(s) is science-based but have no plans to seek formal approval or validation
- ☐ We have a target but do not plan to seek formal approval or validation
- ☐ None of the above or not relevant

Targets initiative (SBTi) – we have a free text box to enter the Third Party: “Please provide the name of third party that has done the validation. Free text.

**Has your carbon neutrality target been disclosed?**

- ☐ Yes
- ☐ No

## Additional Resources

It is recommended that suppliers reference the definitions and methodologies provided in established climate-related accounting and reporting standards in setting, measuring, and communicating progress toward their carbon neutrality goals. Suppliers may wish to consult the terms and definitions established by third-party organizations, such as:

- [Greenhouse Gas Protocol \(GHG Protocol\) Standards](#)
- [Recommendations of the Task Force on Climate-Related Financial Disclosures \(TCFD\)](#)
- [Intergovernmental Panel on Climate Change \(IPCC\), 2018: Annex I: Glossary](#)
- [Science-Based Targets Initiative \(SBTi\)](#)

Additional educational resources for suppliers on this topic may be accessed through the [Suppliers Partnership for the Environment \(SP\)](#).

## Disclaimer

This document sets forth various findings based on information available to working group members at the time of issuance. These findings are not intended to set forth any industry rule, requirement or standard. Each Member should independently determine its own processes and practices, including, without limitation, levels, measurements, vendors, materials, equipment, energy sources, energy use, emissions, and recyclability. It is the responsibility of each individual company to be aware of national and local regulations that may require reporting of sustainability information using specific methods and formats. This document should not be considered to contain legal advice. SP and its member companies make no warranty, expressed or implied, regarding the accuracy or completeness of the information contained in this document, and they will not be liable for any errors or omissions in this information nor for the availability of this information. The authors of this document reserve the right to change it at any time, as they deem appropriate within their sole discretion. SP and its member companies will not be liable for any losses, injuries or damages that may result from the use of the information contained in this document.