

  
SUPPLIERS PARTNERSHIP  
FOR THE ENVIRONMENT

**Suppliers Partnership for the Environment (SP)  
Emerging Professionals Work Group  
July 14, 2020**

**DRAFT MEETING MINUTES**

Kellen Mahoney, SP, called the meeting to order at 12:30pm EDT. He reviewed SP's antitrust guidelines and recommended that everyone indicate in their notes of the meeting that the guidelines were reviewed and that they would be complied with.

Lisa Majchrzak, Honda, reviewed the vision, mission and objectives of the SP EP work group. There was then a discussion of how to adapt SP EP's objectives for this year considering the current COVID situation and many employees working from home and not coming into facilities. The following topics were discussed:

- Can be particularly difficult to get employee, and senior management, attention for environmental efforts right now, and to properly incentivize people to engage in environmental programs at home. Several members organized virtual programs for employees around Earth Day, and some have hosted virtual lunch and learn events or shared resources for doing simple projects at home, such as pollinators. Some are planning events around other upcoming dates, like National Public Lands Day. May be other opportunities to promote STEM projects at home, Project WET, WHC and others have resources.
- Certain planned projects and DRIVE campaigns are not currently relevant with employees working from home, cafeteria waste reduction and composting is one example. Some members have been able to increase efforts in other ways, by using shutdowns to identify facility energy / water waste for example or gain new attention to invest in projects
- Feel there is a lot of potential for DRIVE / Wespire, and that it's unfortunate challenges with engaging employees and acting on existing facility-related campaigns in current environment have not yet allowed the Wespire pilot to take off as hoped. Also should consider if DRIVE's setup with individual-level logins, vs. corporate-level logins, is the best fit for SP's purposes, and if more home-based campaigns should be added.
- There is value in SP EP communication and member relationships and sharing not only what projects SP EP members are working on but how they are doing it (e.g. communicating to leadership, making business case, engaging employees, etc.). Suggestion of using online tools for members to share PPTs, communication materials, tools etc. they have used internally
- Suggestion that there is an opportunity for SP EP to take leadership role in developing new ideas for companies to adapt to new normal and even increase ambition / momentum on environmental efforts post-COVID ("Driving Past COVID"). Also suggested there is opportunity for SP EP to provide input and bring new ideas / perspectives to other SP work group efforts.

It was suggested that SP EP continue regular communication through work group meetings and other online communication tools, to complement and feed into DRIVE. It was agreed that SP EP would return to a monthly work group meeting schedule after this meeting. In addition to sharing common challenges and brainstorming new ideas, these meetings should also provide an opportunity to get into detail on specific issues of interest to the work group and the processes used to move projects forward. Christian Goetz volunteered to work with Lisa Majchrzak and DRIVE team on ideas to adapt SP EP's efforts and DRIVE campaigns in current situation.

**ACTION ITEMS**

- Kellen to work with Lisa, Christian and core Drive team to develop next steps and to schedule next SP EP work group meeting in one month to follow up on today's discussion.

The meeting adjourned at 1:30pm EDT.

Respectfully submitted,  
Kellen Mahoney, Program Director

**ATTENDEES**

Dawn New	Battery Solutions LLC
Caitlin Korvela	Challenge Mfg.
Ariel Broca	ERA Environmental
Alex Chamberlain	ERA Environmental Management Solutions
Amy Tannhauser	FIC America
Christian Goetz	geff
Angelica Soto	geff GmbH
Breitner Marczewski	General Motors
Graciela Canales	General Motors
Jessica Wagner	GHD
Javier Avina	Grupo Urvina
Joanne Jones	Heritage Environmental Services
Simon Mortimer	Hitachi Automotive Electric Motor Systems America, Inc.
Lisa Majchrzak	Honda
Negar Gilsinger	Honda R&D
Michele Christian	Hutchinson Industries, Incorporated
Chris Babcock	Michigan EGLE
Justin Edmondson	Mobile Fluid Recovery
Mark Drezdron	RSR Technologies
Shannon Hellem	SP
Steve Hellem	SP
Kellen Mahoney	SP
Diana Vallejo	TETRATECH
Kevin Butt	Toyota
Alison Marion	Toyota Motor Manufacturing, Alabama
Mary Lemm	US Ecology, Inc