



**Suppliers Partnership for the Environment (SP)
SP EHS Forum Meeting
January 29, 2019**

DRAFT MEETING MINUTES

SP EHS Forum Co-Chair Jack Nunes, Lear opened the meeting at 2:30pm and noted that the Forum is intended to provide an opportunity for deeper discussion, networking and exchange of ideas on key EHS topics of interest to the members. Jack noted that the purpose of today's discussion was to identify sustainability needs / solutions within the membership to help SP facilitate further connections between members as well as identify possible topics for future SP meetings or working groups. The meeting was conducted in accordance with SP's antitrust guidelines.

Jack Nunes then facilitated discussion on the key sustainability challenges impacting members, as well as expertise or connections that could be shared with the group. Attendees identified a range of sustainability issues that they would like to learn more about, and the items raised in the discussion were captured in a spreadsheet for further consideration by SP. It was noted that many of the items raised by attendees appeared to fall within three key themes:

- employee / stakeholder engagement
- supply chain sustainability
- circular economy / materials management.

Participants discussed the three themes identified and it was agreed that the group would focus on the theme of engagement for the next EHS Forum meeting, scheduled on April 23. It was suggested that SP seek input from members to prioritize engagement issues they would like to discuss, as well as seek volunteers to share their company's approach to engagement during the April 23 meeting.

On the topic of engagement, attendees discussed the unique perspective and important role of young professionals in this area. It was suggested that SP develop a forum to help increase participation of younger generations in SP activities and to facilitate networking and sharing of different perspectives relating to sustainability. Several attendees volunteered to work together to develop a proposal for a young professionals' work group that could meet during the next Q2 SP meeting, including Lisa Majchrzak (Honda), Ryan Degasperis (Gage), Nathan Dickinson (ES), Sho Ishimaru and Amy Tannhauser (FIC).

Finally, it was noted that SP has traditionally addressed circular economy / materials issues through the SP Materials Efficiency Work Group and that work group would be the most appropriate forum to consider potential opportunities for members to work together to address the waste issues raised in today's discussion.

ACTION ITEMS

- SP will schedule the next SP EHS Forum Meeting for the afternoon of April 23, 2019, in conjunction with the April 24 SP Q2 membership meeting in Indianapolis. SP will seek member input and speaker volunteers to prioritize issues related to the topic of engagement for that April 23 meeting.
- SP will work with member volunteers to develop a proposal and seek participants to join in a new SP young professionals work group.
- SP will evaluate interest in further exploring the supply chain sustainability issues raised today in either a future EHS Forum meeting or through a new subgroup focused on this topic.
- SP will share waste issues identified with SP's Materials Efficiency work group for further consideration.

The SP EHS Forum meeting adjourned at 4:30pm EST.

Respectfully submitted,
Kellen Mahoney, Program Director